



**Douglas County Community & Senior Center
Senior Services & Transportation Divisions**
1329 Waterloo Lane, Gardnerville, NV 89410
775-782-5500 X3 Fax 775-783-6457

**DOUGLAS COUNTY SENIOR SERVICES
AND PUBLIC TRANSIT ADVISORY BOARD
MEETING**

**Community and Senior Center,
P.O. Box 218, Minden, NV 89423**

Phone: (775) 782-5500 Fax: (775) 783-6457

<http://www.douglascountynv.gov/325/Community-and-Senior-Center>

Doug Sonnemann	Chairman
Ann Carroll	Vice- Chairman
Felix Lockwood	Council Member
Antionette Casselberry	Council Member
Elisabeth Lernhardt	Council Member
Andrea Rajeski	Council Member
Paul Osserman	Young at Heart Representative

Brook Adie	Staff Representative
Geoff Bonar	Staff Representative
Amanda Reid	Staff Representative
Jodi Martinez	Staff Representative

**MEETING AGENDA FOR THE DOUGLAS COUNTY SENIOR SERVICES
AND PUBLIC TRANSIT ADVISORY BOARD**

Date: October 14, 2024

Time: 8:15 a.m.

**Place: Douglas County Community and Senior Center
Carson Valley Health Conference Room
1329 Waterloo Lane, Gardnerville, NV 89410**

- 1. OPENING:** Call to Order and Roll Call. Pledge of Allegiance.
- 2. APPROVAL OF AGENDA:** Approval of the October 14, 2024 meeting agenda.
- 3. APPROVAL OF PREVIOUS MINUTES:** Approval of the previous meeting minutes of September 9, 2024.
- 4. PUBLIC COMMENT: DISCUSSION ONLY, NO IMMEDIATE ACTION CAN BE TAKEN.**
- 5. ADMINISTRATIVE AGENDA**
 - a) Discussion: Micro Transit
 - b) Discussion: 10-Year Anniversary Celebration
- 6. PUBLIC COMMENT: DISCUSSION ONLY, NO IMMEDIATE ACTION CAN BE TAKEN.**
- Requests for possible future agenda items: No action will be taken on this item.
- Next meeting tentatively scheduled for November 11, 2024.
- 9. ADJOURNMENT**

The Senior Services and Public Transit Advisory Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

NOTE: A QUORUM OF THE BOARD OF COUNTY COMMISSIONERS MAY BE PRESENT AT THIS MEETING TO OBSERVE THE PROCEEDINGS. THE COUNTY COMMISSIONERS ARE PROHIBITED FROM DELIBERATING TOWARDS OR MAKING ANY DECISIONS AT THIS MEETING.

Copies of the finalized agenda are posted at the following locations not less than 3 days prior to the meeting: Douglas County Administration Building, Senior Services Center, Indian Hills GID, TRE Community Center and Tillman Center Sheriff Substation. Questions concerning the agenda should be referred to Brook Adie, Community Services Director, (775) 782-5500.

Notice to person(s) with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Senior Services by calling (775)782-5500 at least 24 hours in advance.



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The meeting of the DOUGLAS COUNTY SENIOR SERVICES AND PUBLIC TRANSIT ADVISORY BOARD was held on Monday September 9, 2024 at the Douglas County Community and Senior Center, 1329 Waterloo Lane, Gardnerville, NV 89410.

Doug Sonnemann – Chairman
Ann Carroll -Vice Chairman
Felix Lockwood - Advisory Board Member
Elisabeth Lernhardt - Advisory Board Member
Antoinette Casselberry - Advisory Board Member
Andrea Rajeski - Advisory Board Member
Paul Osserman – Young at Heart (YAH) Representative
Brook Adie-Staff Representative
Geoff Bonar – Staff Representative
Georgianna Drees-Wasmer – Staff Representative

1. Opening: The meeting was called to order at 8:18 AM by Chair Sonnemann.

The Pledge of Allegiance was led by Board member Casselberry.

Advisory Board Members present: Doug Sonnemann, Felix Lockwood, Andrea Rajeski, Ann Carroll, Antoinette Casselberry.

Advisory Board Members absent: Paul Osserman, Elisabeth Lernhardt.

Staff Members Present: Brook Adie, Geoff Bonar, Georgianna Drees-Wasmer.

2. Approval of Agenda: Approval of the agenda for September 9, 2024.

Board member Rajeski made a motion to approve the agenda of September 9, 2024.

Board member Casselberry seconded the motion.

The votes were:

Ayes: D. Sonnemann, F. Lockwood, A. Rajeski, A. Carroll, A. Casselberry.

Nays: None

Absent: P. Osserman, E. Lernhardt.

3. Approval of Previous Minutes: Approval of the previous meeting minutes of August 12, 2024.

Board member Rajeski made a motion to approve the previous minutes of August 12, 2024.

Board member Casselberry seconded the motion.

The votes were:

Ayes: D. Sonnemann, F. Lockwood, A. Rajeski, A. Carroll, A. Casselberry

Nays: None

Absent: E. Lernhardt, P. Osserman.

4. Public Comment:

Board member Lernhardt arrived.

Board member Rajeski asked if it was possible to get free gym memberships for volunteers. She asked if the drivers get memberships. Also mentioned that YAH did not receive the grant they applied for.

Director Adie said that all Douglas County employees get memberships and are taxed on cost of the membership.

Board member Rajeski asked if Douglas County volunteers can be included in that plan.

Director Adie said she would look into that.

Board member Rajeski asked about new plates for senior lunch. The current paper plates are not sturdy and food is leaking. It is hard to serve outlining because they have to carry the plates.

Director Adie said she would talk to the food service supervisor and see what is being ordered.

Board member Lernhardt asked about congregate dining in Tahoe.

Director Adie shared that she attended the Tahoe Douglas Senior Center board meeting and connected with Linda. Staff will be attending the lunches to learn what seniors need in Tahoe. The department is looking to hire new kitchen staff. When the program moves forward, California residents will be \$5 and Douglas County will be a suggested donation of \$3.

Board member P. Osserman arrived.

Board member Lernhardt asked about money for Micro Transit. Douglas County is not getting any benefit from the program. Requested that it is discussed.

Director Adie said that Micro Transit will be put on the agenda.

5. Administrative Agenda

a. Discussion and Possible Action: Program and Facilities Manual

Director Adie discussed the programs and facilities manual. The manual was previously taken to the Parks and Recreation Advisory Board to add parking. The new changes are in red. The final draft will be done next month to be taken to the BOCC and ready for January.

Board member Osserman asked if deposits are returned.

Director Adie said that if there is no damage or issues, the deposits are returned.

Board member Osserman made a motion to approve the Programs and Facilities Manual with the changes presented.

Board member Casselberry seconded the motion.

The votes were:

Ayes: D. Sonnemann, F. Lockwood, A. Rajeski, A. Carroll, A. Casselberry, P. Osserman, E. Lernhardt.

Nays: None

Absent: None

b. Discussion and Possible Action: Capital Improvement Projects (CIP)

Director Adie discussed the CIP. She explained the list and shared that it will go forward in October.

Budget Analyst Bonar shared how the CIP's are funded as well as the budget. He also explained how the projects are prioritized.

Director Adie shared that projects are funded through room tax. Projects are monitored closely and if funds are low, the projects are held until funds are available.

Board member Osserman asked if the CIP is already ranked and asked who ranks them.

Budget Analyst Bonar shared that the Parks and Recreation Advisory Board ranks the projects and staff tweaks it.

Board member Lernhardt asked how the projects are funded.

Budget Analyst Bonar said room tax and RCT funds. He explained how projects are ranked and explained the audit process and the FY schedule.

Board member Rajeski asked if the department has thought about solar lights/power for the community and senior center.

Board member Lernhardt asked how projects are determined at the lake and had concerns about the \$75,000 that is going to Tahoe Chamber.

Budget Analyst Bonar described RCT and how the funding works as well as the 3-year timeline to spend.

Board member Osserman asked how much funds the department gets annually.

Budget Analyst Bonar said \$50,000 - \$100,000 in some areas. Bonar also explained the major maintenance and repair.

Board member Osserman asked about the new buses.

Director Adie explained they are in process. Vehicles can take a long time from order to receipt.

Board member Osserman asked about the pickleball construction.

Budget Analyst Bonar gave an update on the construction.

Board member Rajeski suggested staff should announce projects so people are aware.

Board member Osserman asked how many projects will be funded.

Director Adie said it depends on the funding. It could be 10 small projects or 1 large project. It looks like the department will not be able to do a lot.

Board member Lernhardt asked what percentage of the room tax goes to promotion.

Director Adie said she would send the information.

Board member Casselberry asked about the 10-year celebration.

Director Adie shared that it will be on the next agenda.

6. Public Comment:

None.

7. Requests for possible future agenda:

Micro Transit.

8. Next meeting tentatively scheduled for October 14, 2024.

9. Adjournment:

Meeting adjourned at 9:14 AM.

